

# Topic Request Form

Available on Mod.Gov or by contacting the Democratic Services lead for PPI. To be considered at the next PPI Committee the form must be submitted 20 working days before the next meeting.

Topic Request Form		
Please complete the first section of this form to request that a topic is considered by the Policy and Performance Improvement Committee. Please send the completed form to Helen Brandham		
Section 1: Member Request		
<b>Proposed topic</b>	Review of Heritage and Cultural expenditure	
<b>I would like to understand</b> (key lines of enquiry)	What spending is undertaken in this area? How this is allocated across the district, with specific emphasis on activities not linked to a cultural site (i.e. events, outreach work and installations etc)? What contribution that makes to the whole of the district in terms of reach and impact across all demographics? How spend can be quantified as value for money and identified as such considering residents' priorities?	
<b>I think this topic should be considered because</b>	This area was looked at by the working group of areas outside the remit of the Council, but this was ruled Out of Remit as only areas that are the responsibility of other statutory authorities were considered	
<b>(if applicable) High level evidence supporting the reason for consideration</b>	Budget to be broken down by spending area and where this is undertaken? Metrics on reach and impact	
<b>Proposed by</b> (name of member)	Peter Harris	Ward: Southwell Party: Lib Dem
<b>Seconded by</b> (name of member)	Neil Allen	Ward: Farndon and Fernwood Party: Conservative
<b>Date form is submitted</b>	08.08.25	
Section 2: Officer Recommendation		
<b>Officer comment</b>	This topic was raised regularly through the OoRA WG and whilst it was determined that the Heritage & Culture teams output is not classified as 'Out of Remit' there is value in a deeper dive to enhance understanding of their role and their impact across the district.	
<b>Officer recommendation</b>	Do undertake a review	
<b>Officer name</b>	Carl Burns	Role: BM Transformation
<b>Date information added</b>	08.08.25	

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Section 3: PPI Chair Recommendation		
<b>PPI Chair comment</b>	I support this topic request and the officer comments	
<b>PPI Chair recommendation</b>	Do undertake a review	
<b>Date information added</b>	12.08.25	Role: Chair of PPIC
<b>Next step</b>	Completed form to be taken to PPI on 01.09.25	